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| **Position details** | |
| Position applying for |  |
| How did you find out about this position? |  |

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| **Your details** | | | | | |
| Title:  Forename(s):  Surname:  Address:  Postcode: | | | Home telephone number: |  | |
| Mobile telephone number: |  | |
| Email address: |  | |
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| **Declarations** | | | | | |
| Are you a UK, European Community (EC) or European Economic Area (EEA) National? **** Yes **** No | | | | | |
| If not, do you have the right to work in the UK and hold a work permit? Please provide details including any visa restrictions currently in place. | | | | | |
| Do you hold a full UK driving license? **** Yes **** No | | | | | |
| Have you ever been convicted of a criminal offence? **** Yes **** No  If yes, please provide details of any convictions. | | | | | |
| **Your experiences** | | | | | |
| Please use this section to detail relevant experience that evidences your ability to fulfil the job description. Please include paid and voluntary positions and note them within ‘position and responsibility’.  Please feel free to add rows where applicable. | | | | | |
| **Dates** | **Organisation** | **Position and responsibilities** | | | **Reason for leaving** |
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| **Education and qualifications** | | | | | |
| **Dates** | **Educational organisation** | **Qualifications and subjects studied** | | | **Grades** |
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| **Additional courses and skills** | | | | | |
| Use this section to outline any additional courses you have attended outside of formal education, or as part of your professional development, and any professional memberships held | | | | | |
| **Course/ membership** | **Brief details** | | | | **Date** |
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| **Supporting personal statement** |
| Please read the job description and person specification in full before completing this section.  Use this section to outline how your knowledge, skills and experience make you suitable for this position. Give examples of how you have demonstrated the skills & experience we have outlined. |
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| **Statement** | |
| Please sign below to confirm that you have completed this application honestly and as thoroughly as possible. | |
| Signed: |  |
| Date: |  |

Please return this completed application to:

Charlotte Morgan, Museum Manager

Preferably by email: [manager@cynonvalleymuseum.wales](mailto:manager@cynonvalleymuseum.wales)

Or by post to: Cynon Valley Museum

Depot Road

Aberdare

CF44 8DL

**Before midday, 26th March 2019.**

The Cynon Valley Museum Trust will be in contact within 10 days of the deadline to update you on your progress. The CVMT strives to provide useful feedback to all applicants. Unless otherwise impossible, all communication will be via email.

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| **Equality and diversity** |
| The Cynon Valley Museum Trust wants to meet the aims and commitments set out it its equality and diversity policy. This includes not discriminating under the Equality Act 2010 and building an accurate picture of its workforce in encouraging equality and diversity.  We need your help in order to do this but filling out this form is voluntary.  All information collected in this form will be confidentially in accordance with the Data Protection Act 1998 stored and only accessible by staff and Trustees working on recruitment. |
| Gender monitoring  Would you describe yourself as Male Female Prefer not to say |
| Marital status monitoring  Are you married or in a civil partnership? Yes No Prefer not to say |
| Age monitoring  16 – 24 25 – 34 35 – 44 45 – 54 55 – 64  65 + |
| Ethnicity monitoring  White Pakistani Chinese Arabic Black Caribbean  Bangladeshi Indian Black African Black other  Mixed Other |
| Disability monitoring  Do you consider yourself to have a disability? Yes No Prefer not to say  If yes, is there any extra support you anticipate requiring in order to fulfil your potential at work? |
| Sexual orientation monitoring  Heterosexual Gay/lesbianBisexual Prefer not to say  Other |
| Religion and beliefs monitoring  No religion or belief Buddhist Christian Hindu Jewish Muslim Sikh Prefer not to say Other |